



Time & Attendance

GuardPoint Pro provides an advanced Time and Attendance solution. Creation of comprehensive reports and smooth data export to external T&A application are more user friendly than ever.

The T+ module eases payroll calculation by editing and exporting a wide range of reports with a high level of sophistication.

The reports compute employees working hours, as recorded by selected entrance and exit readers and takes into account break times and late arrivals. The module enables the implementation of a system with fixed and flexible working hours. Missing access time information can be added manually.

Custom made reports can easily be created to fit specific needs. "Personal Contracts" can be defined in which the card holder regular, extra and missing hours are calculated in comparison to the expected normal hours specified in the contract. The reports can be sorted by employee or department.

The module can be used for job costing applications; it computes time spent on specific jobs such as maintenance, training, etc. It also works out time spent in particular places (meeting room, parking, library, out of the office, etc.) which will ease separate billing of those hours.

Reports can be exported to an external file. Several export formats are available (text, Excel, etc.).

Seamless integration with external Time & Attendance and payroll applications is carried out in a matter of minutes. With this new utility program, users merely define and parameter the data transmitted to the T&A software and GuardPoint Pro prepares a report of data organised according to the specifications of the external application. The utility, an 'exe' file, can be launched automatically at any time (every day, week, etc) and only requires that the external program accepts text files as its events data source.

